



SRI AUROBINDO COLLEGE

(University of Delhi)
MALVIYA NAGAR, NEW DELHI - 110017
E-mail : principal@aurobindo.du.ac.in
Website : www.aurobindo.du.ac.in

श्री अरविन्द महाविद्यालय
(दिल्ली विश्वविद्यालय)
मालवीय नगर, नई दिल्ली-110017

Ref. No.

Dated

Minutes of the Meeting I - IQAC

October 16, 2015

The meeting of the IQAC Committee was held on Friday, October 16, 2015 at 12:30 PM in the Principal's Office. The following were present.

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|-------------------------|--|
| 1. Dr. Vipin Kumar | Chairman (Principal Offg.) |
| 2. Dr. Sangeeta Kaul | Coordinator |
| 3. Mr. B Raja Rajan | External Member, Joint Registrar of College's DU |
| 4. Mrs. Shobhna Chandra | Faculty Member |
| 5. Mrs. Vandana Bhalla | Faculty Member |
| 6. Dr. Rashmi Mathur | Faculty Member |
| 7. Dr. Soni Rastogi | Faculty Member |
| 8. Dr. Aprajita Chauhan | Bursar |
| 9. Dr. Meeta Mathur | Faculty Member and NAAC Coordinator |
| 10. Dr. Rajiv Aggarwal | Management Representative |
| 11. Mr. Manoj Sharma | Alumni Representative |
| 12. Dr. Raj Kumar Verma | Faculty Member |
| 13. Mrs. Meenu Panwar | Section Officer (Administration) |
| 14. Mr. Ravinder Singh | Senior Assistant |

The following issues were discussed during the meeting :

1. To pledge to conduct IQAC meetings at regular intervals in the College, with a minimum of atleast 04 meetings, each year, or, as per the requirement of the circumstances, for an emergency and immediate meetings.
2. To ensure effective coordination between various committees of the college, faculty and administrative staff.



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3. To focus on the need to take immediate steps to make college campus an Anti-Tobacco zone : Vendors outside the college campus to be prohibited from selling Tobacco Products. Additionally, Anti-Tobacco brigade to be formed under the convenorship of Dr. Rashmi Mathur. It was further decided that anybody found smoking in and around the college premises will be fined. To further strengthen this movement, the NSS society of the college, under the guidance of Dr. Rajiv Aggarwal, also took up initiatives with this regard.
4. To ensure mechanisms to maintain discipline in the college campus for conduction of classes without disturbance. It was suggested that team of teachers will take regular rounds in the college campus for this purpose.
5. To look through various new courses that were launched in the academic year 2014-15 and ensure smooth conduction of their classes.
6. To ensure smooth, adequate and continuous interaction between various new departments formed in the beginning of the academic year.
7. To initiate and organize various educational trips (Union and department wise) from this Academic session.
8. To prepare a plan of action to launch " E'lectronique", the Electronics Department society through the inter-college festival, Impresionante 2015.
9. To encourage the faculty members and non-staff members to attend FDP program for regular training and skill enhancement.
10. To issue guidelines to the Infrastructure Committee to inspect college Infrastructure and inform IQAC about the issues faced with regard to the same.

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11. To focus on the mechanisms to address the issues faced by the students and the need to resolve them at the earliest.
12. To ensure the existence of a strong system of complaint filling for Sexual Harassment in college and issue guidelines to the Sexual Harassment Committee of the college.
13. To make efforts to make college an environment friendly and low / zero emission zone.
14. To guide the faculty and non-faculty members to strongly and dutifully adhere to the tasks and responsibilities allotted to them.
15. To guide and direct NSS to undertake various awareness programme, blood donation camps, health check-up camps etc.

Dr. Sangeeta Kaul
Coordinator
IQAC

Dr. Vipin Aggarwal
Chairman
IQAC